

Key4me.com Quick Guide



If you already have your User Name & Password, follow these easy steps.

Login to Key4me.com

1. Point your browser to www.key4me.com
2. On the lower portion of the page is a login screen. Enter your User Name & Password and then hit the submit button.

Entering a Listing

1. Click on the Listings tab on the top of the screen.
2. You will be directed to the "Add New Listing" screen.
3. Enter the MLS # (optional), Address, City and finally your sign requirements.
4. When you get to the Audio Tour Script field, click the "Use Ad Wizard" link to automatically write the ad script that will be used to record the audio tour. (Optionally, you could paste from the MLS or simply type your own ad script, but why not make it easy on yourself and use the Ad Wizard!)
5. Click your properties features from each category of the Ad Wizard and then select "Next". The Ad Wizard will automatically write your ad. If your not happy with the way the ad reads, simply click "Redo It" until it reads the way you want.
6. Click Submit once you're happy and the Ad Wizard will write the copy into your listing. **NOTE:** Do not edit the ad copy until you submit it into your listing. Clicking the "Redo It" button will overwrite your edits.

THAT'S IT!

You can now login and view your calls, add additional listings or make changes to your existing listings (Key Mortgage Brokers monitors changes so there's no need to contact your Key Mortgage Broker each time you add or make a change).

The more listings you enter, the more sign calls you'll get.

Points to Remember...

More Signs, More Calls!

All Calls are Logged

Calls are Toll Free!

We'll Work the Leads for YOU!

Use the Ad Wizard (it's cool)

Key Mortgage Rocks!

It's FREE! **USE IT!**

GIVE US YOUR SMS

AT&T
yournumber@txt.att.net

Verizon
yournumber@vtext.com

AllTel
yournumber@message.alltel.com

Sprint
yournumber@messaging.sprintpcs.com

Key Mortgage Brokers

1382 Colonial Blvd Fort Myers, FL 33907
email: sales@keymortgagebrokers.com
www.KeyMortgageBrokers.com